



Directory Strip and Door Lettering Form

1. LOBBY DIRECTORY LISTINGS

Tenant Name

Suite Number

Note: The initial lobby directory listings are free-of-charge. Changes to your lobby directory list subsequent to moving into the building are billed at \$10.00 per directory strip, but are subject to fluctuation based on the price charged by the building's vendor.

2. DOOR LETTERING (Building Standard)

Tenant Name

Suite Number

3. NON-STANDARD BUILDING SIGNAGE

Please submit all requests for non-standard building signage in writing to the Property Management Office for approval.

Signature

Date